

Dear collaborator,

Welcome to hand in your project related compounds to the SciLifeLab Drug Discovery and Development platform (DDDp). Please follow the instructions below and we will handle your compounds in an effective way.

Solids to Compound Center (CC)*

Please send an e-mail to compoundrequest@scilifelab.se with the following information:

1. Complete regular mail address including your name.
2. Name of DDD project number (if assigned yet).
3. The total number of compounds.

Structural information on OwnCloud**

Please upload an SD-file for the specific compounds on OwnCloud with the following information:

1. Eventual salts and your identifier (External ID). If available include also information of supplier, initial purity, color, physical state, and any batch comment.
2. When the information is on OwnCloud please send an e-mail to:
ylva.gravenfors@scilifelab.se and ulrika.yngve@scilifelab.uu.se

*After sending this e-mail to CC you will receive an envelope in your mail within the following days. The envelope will contain the number of pre-weighed glass vials needed for your compounds. Relevant instructions will follow with this envelope.

When the SD-file is uploaded the DDD chemists can register the compounds in the CDD database (which is used for handling all the compounds in the approved projects within the DDD platform). If you don't know how to generate an SD-file draw the chemical structures in a power point file and make sure to include the specific information described above. Place this file on OwnCloud. **Never send structures in an e-mail.

This needs to be in place before Compound Center can handle your compounds.

Please do not hesitate to contact us with any questions regarding:

Shipment: compoundrequest@scilifelab.se

Structures: ylva.gravenfors@scilifelab.se or ulrika.yngve@scilifelab.uu.se

Thank you for your cooperation!

